



NOMINATION FOR COMMITTEE

Committees are an essential part of the ADAVB, utilising the skills and expertise of members to further improve the ADAVB and advance the dental profession and the dental health of Victorians.

I, _____ of, _____

1. I wish to nominate for membership of the following Standing Committee*(s) [NUMBER YOUR PREFERENCES 1 – 5]:

- | | | | |
|-------------------------------------|--------------------------|---|--------------------------|
| CONSTITUTION AND POLICY | <input type="checkbox"/> | PROFESSIONAL PROVIDENT FUND POLICY ADVISORY** | <input type="checkbox"/> |
| CONTINUING PROFESSIONAL DEVELOPMENT | <input type="checkbox"/> | PUBLIC DENTISTRY*** | <input type="checkbox"/> |
| DEFENCE ADVISORY | <input type="checkbox"/> | THIRD PARTY | <input type="checkbox"/> |
| DISPUTES AND ETHICS | <input type="checkbox"/> | SPORTS AND SOCIAL*** | <input type="checkbox"/> |
| HONOURS AND AWARDS | <input type="checkbox"/> | | |
| ORAL HEALTH*** | <input type="checkbox"/> | | |

* For information about the roles of these committees please visit [Australian Dental Association Victorian Branch Inc - Committees \(adavb.org\)](http://australiandentalassociation.org.au/victoria/committees)

** ADAVB members who are, or are willing to be, members of the PPF superannuation fund are eligible.

*** The Oral Health, Public Dentistry and Sports and Social Committees are suitable for recent graduates. The Recent Graduates and Students Committee includes student members, as nominated by the student societies.

2. I agree to abide by the Constitution and By-Laws of the Australian Dental Association Victorian Branch Incorporated (ADAVB) of Level 3, 10 Yarra Street, South Yarra, Victoria 3141; and
3. In consideration for being granted the opportunity to participate in the provision of services by the ADAVB, I agree to assign absolutely to the ADAVB:
 - a. the entire copyright interest in works owned by me generated during the provision of services to the ADAVB as a Committee Member;
 - b. any future copyright interests in works which are created by me during the course of provision of the services to ADAVB as a Committee Member; and on the terms and conditions contained in Annexure 1 to this form.
4. In consideration of the ADAVB disclosing and facilitating disclosure to me of Confidential Information for the purposes of my participation as a Committee Member, I agree to be bound by and comply with the terms and conditions of confidentiality set out in Annexure 2 to this form.

I am prepared to serve on other committees Yes No

By signing this document, I have understood and agree to paragraphs 1 to 4 above:

Signature: _____ Date: _____

Please fill out CV on the other side

Curriculum Vitae

Surname:

Given Name:

Address: Practice _____

Phone: _____ Email: _____

Address: Private _____

Phone: _____ Email: _____

Qualification(s)

_____ Year _____

_____ Year _____

_____ Year _____

Type of Practice (please tick)

Solo

Government Salaried

Partnershi

Employed

Associateship

Specialist (Field _____)

Other (Specify _____)

Dental Activities

Please list ADAVB committee(s) you have been a member of, the years of service and any office held.

Please list ADA Inc committee(s) you have been a member of, the years of service and any office held.

Please list dental society(s) you have been a member of, the years of membership and any office held.

Please list any dental teaching appointment you have had.

Please note your interests in dentistry.

Please list any voluntary activities you have participated in.

Please list any other dental activities you have participated in.

Non-Dental Activities

Please note or attach any other information that may be relevant.

ANNEXURE 1

Terms and Conditions of Assignment of Copyright

1. that I will be providing services to the ADAVB in my capacity as a Committee Member;
2. that during the course of the provision of services to the ADAVB as Committee Member, I may be the author of or generate, work or works that may constitute intellectual property owned by me, and in particular, a work that I own under the law of copyright;
3. that the assignment of my present and future copyright interests are full, final and irrevocable; and
4. to sign any other documents, or do any other act required to perfect the complete assignment of any present and future copyright interests that I may have as a result of my provision of services to the ADAVB as a Committee Member.

ANNEXURE 2

Terms and conditions of confidentiality undertaking

By nominating to be a Committee Member of the ADAVB I acknowledge and agree that the ADAVB may disclose to me and facilitate disclosure to me of certain sensitive information relating to the activities engaged in and matters considered by

1. **“Confidential Information”** means information in any form that is confidential, private and/or sensitive in nature that is received or accessed by me in connection with my appointment as an ADAVB Committee Member and includes:
 - a. the subject matter and content of discussions held at Committee meetings and discussions between Committee Member participants in relation to Committee business;
 - b. information which may be personal information (and may also be sensitive information) as defined in the *Privacy Act 1998* (Cth);
 - c. any data, reports or analysis or other information provided to me by the ADAVB in connection with the activities of the Committee/s to which I am appointed; and
 - d. any copies of, or notes, summaries or reports (including draft and interim reports) containing or derived from the foregoing, except information which I can show:
 - e. to have been in my lawful possession prior to that disclosure;
 - f. is in or has come into the public domain otherwise than by disclosure in breach of this agreement or an obligation of confidence owed to the ADAVB; or
 - g. that I acquired from a third party entitled to disclose it.
2. Confidential Information may include information which the ADAVB owns or is otherwise entitled to use, or information which has been disclosed to the ADAVB subject to privacy restraints and confidentiality obligations. Accordingly, the ADAVB is required to safeguard and maintain the confidentiality, privacy and security of Confidential Information, and to that end I agree that:
 - a. I will use the Confidential Information solely for the purpose of participation on the Committee/s to which I am appointed and will not copy or reproduce any Confidential Information without the prior written consent of the ADAVB;
 - b. I may only disclose the Confidential Information to a third party to the extent that disclosure is necessary for the purposes of my involvement in the Committee/s to which I am appointed and with the prior written consent of the ADAVB. In addition, I will ensure that those third parties to whom this Confidential Information is so disclosed will also acknowledge and maintain the confidentiality, privacy and secrecy of this information;
 - c. I will protect the Confidential Information, keep it secure from unauthorised disclosure and keep it separate from other information held by me;
 - d. I must inform the ADAVB as soon as reasonably practicable if I become aware or suspect that there has been a breach of this agreement;
 - e. if requested by the ADAVB, I must ensure that I and each third party to whom I have disclosed Confidential Information will, immediately:
 - i. return to the ADAVB all Confidential Information in hard copy form in my (and if applicable, their) possession or control; and
 - ii. permanently erase all Confidential Information in electronic form in my (and if applicable, their) possession or control to the extent reasonably practical, provided that this does not require me or any third party to delete information from back-up tapes, servers or other sources provided further that there is no attempt made to access that information.

- f. if requested by the ADAVB, I will provide the ADAVB with a statutory declaration that I have complied with my obligations under paragraph e. above;
 - g. in the event my activities with the Committee/s to which I am appointed result in one or more Communications, these reports, together with all drafts or interim reports, will be and remain the property of the ADAVB and must not be disclosed to any third party or used by me without the express approval of the ADAVB and in accordance with the provisions of this agreement; and
 - h. I will ensure that any information disclosed by me to the ADAVB or other members of the Committee/s to which I am appointed is done in accordance with the *Privacy Act 1998* (Cth) or any other applicable privacy laws, or with any guidelines, directions or policies issued by a governmental agency (“**Privacy Obligations**”) and I agree that I will not do anything that causes the ADAVB or any of its staff to breach any Privacy Obligations. I further agree to promptly follow any reasonable directions of the ADAVB in relation to the Privacy Obligations.
3. I agree that neither I nor any third party to whom I disclose Confidential Information or a Communication, obtains any right or interest of any kind in or to this information (including any patent, trade secret, copyright or other intellectual property right in relation to it).
 4. I acknowledge that the provisions of and obligations in this agreement continue after and survive for a period of seven years after the completion of my service on any Committee to which I am appointed; and
 5. I acknowledge that this agreement is governed by the laws of Victoria.