



VICTORIA

AUSTRALIAN DENTAL ASSOCIATION VICTORIAN BRANCH INC.

BRANCH POLICY STATEMENT 3.06

CONTINUING PROFESSIONAL DEVELOPMENT ACTIVITIES

1. CPD ACTIVITY

- 1.1 The Branch shall conduct a Continuing Professional Development (CPD) program in line with Branch and ADA Inc Policies.

2. EXTERNAL ACTIVITY ENDORSEMENT

- 2.1 The decision to endorse an external CPD activity will be made by the ADAVB CPD Committee in accordance with this policy.
- 2.2 The Branch will not endorse external CPD activities that compete with relevant ADAVB or ADA Inc. activities, either due to content or timing.
- 2.3 ADAVB may consider endorsing external activities that complement ADAVB's core CPD focus areas of clinical competency and practice administration, particularly those activities that cover content not thoroughly addressed by any current ADAVB CPD activity.
- 2.4 These activities may include, but are not limited to, those related to cultural sensitivity and working with Culturally and Linguistically Diverse (CALD) communities.
- 2.5 Through endorsing particular external activities, the ADAVB seeks to encourage its members to address other aspects of professional competency during each CPD cycle.
- 2.6 ADAVB may consider applying an annual fee to the award of endorsement for external activities due to the additional administrative duties associated with assessing applications for endorsement.

3. PRESENTER PAYMENTS

- 3.1 CPD Presenters may be paid as per the payments schedule, which will be reviewed each year.
- 3.2 Arrangements can be negotiated on a case-by-case basis in some circumstances, as outlined in Appendix 1.

4. STATEMENT SERVICE

- 4.1 The Branch shall provide Members with a CPD statement of Branch and related activities in accordance with the Board CPD cycle.

Branch Policy Statement Number	3.06
Adopted by Council	20 July 2009
Reviewed Constitution and Policy Committee	12 April 2018
Amended by Council	20 February 2012 17 June 2013 7 May 2018 26 April 2021
Relevant Rules	
Relevant By-Laws	
See also	ADAVB Advertising ADAVB Advertising Guidelines Historical policy reference: 115/08, 592/06, 380/05, 207/04, 103/04; CPD Committee Terms of Reference; ADA Inc CPD and Diversity Policies; Healthy Workplace Food Policy

Appendix 1 Guidelines for CPD Presenter Payment