

Committee	Objects	Time Commitment	Meeting location	Member Skills and Background
Honours and Awards (HAC)	<p>a) to be responsible for making recommendations for Awards both internal and external to the Branch to persons considered to have made outstanding contributions to the Branch and/or the profession; and</p> <p>b) to prepare and maintain:</p> <ul style="list-style-type: none"> i. records of citations for Branch Awards; ii. a register of recipients of Branch Awards; and iii. a register of Branch Members who have received external Awards. <p>3. The Honours and Awards Committee shall only consider written submissions from those proposing the nominations. The Committee may confidentially consult others to provide information which may assist the Committee to fulfil its objects.</p>	<p>2 meetings per year</p>	<p>Online and face to face at ADAVB</p>	<ul style="list-style-type: none"> • Stakeholder Engagement • Years working in dentistry

	<p>4. The Honours and Awards Committee shall keep complete minutes of its meetings. Such minutes will be restricted to the members of the Committee and shall be kept securely at the Branch Office.</p> <p>5. The Chair of the Honours and Awards Committee, with respect to Branch Awards, shall be responsible, in conjunction with Branch staff, for the drafting of appropriate citations and will usually read them during the formal presentation.</p>				
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